



TRAVIS OWENS*
President

Tasks:

- Serve as a voting member of the Board of Directors.
- Have general and active management of affairs of the Section.
- Serve as official representative and spokesperson for the Section.
- Preside at all Section meetings.
- Prepare the Agenda for Section Board meetings
- Appoint and discharge all committees and committee members.
- Attend regional meetings.

**2025/2026 Board of Directors and Chairs
Organizational Chart**

MARKUS NEUBAUER
Director-At-Large / Nominations Committee Chair

Tasks:

- Serve as a voting member of the Board of Directors.
- Provide guidance/assistance to Section as needed.
- Oversee nominating committee.
- Send nomination slate to Secretary to be distributed to membership via email, website, and social media.
- Track and report nomination results.
- Provide reports at each Board meeting summarizing the activities of each Committee and will also vote on various issues brought before the Section Board. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.

DAWN VERNON*
Secretary

Tasks:

- Serve as a voting member of the Board of Directors.
- Serve as General Administrative Assistant.
- Assist the President in preparing meeting agendas.
- Record minutes of all action taken at Section meetings.
- Prepare and distribute minutes of Section meetings for review and approval.
- Keep a current roster of all Section Board of Directors members and provide to the Regional and/or National Secretary.
- Maintain a current mailing address for the Section.
- Submit Quarterly Section reports to Regional and/or National Secretary.
- Provide additional information to the Regional and/or National Secretary as deemed necessary/required/requested.

CARLOS SANCHEZ*
Vice President

Tasks:

- Serve as a voting member of the Board of Directors.
- Perform President's duties in the absence of the President.
- Shadow President throughout term to assist the President as needed/required.
- Provide reports at each Board meeting summarizing activities. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.

MARK MILLER*
Treasurer

Tasks:

- Serve as a voting member of the Board of Directors.
- Establish/maintain a bank account(s). The bank name, address, and account number(s) shall be provided to the National Treasurer.
- Obtain and maintain a TIN (Tax Identification Number). The Section's TIN shall be provided to the National Secretary.
- Keep full records of receipts and expenditures.
- Receive all monies and pay bills.
- Prepare Financial Reports for Section Board meetings
- Prepare Form 990 for National prior to June 15th of each year.
- Perform all Section business transactions.
- Provide reports at each Board meeting summarizing activities. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.

AHMED VALDEZ
Regional Director

Tasks:

- Serve on both the Section and Region Board
- Serve as primary liaison between the activities of the Section and the Region.
- In addition to the duties outlined in the Region By-Laws, the Region Director shall provide reports of Region activities at Section Board meetings.
- Provide reports at each Board meeting summarizing activities. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.

HUNTER KUTACH
Chair - CTX & STX Joint Events

Tasks:

- Coordinate joint section events.
- Provide information to Director for monthly report to Secretary for Board of Directors Meetings.

ANNA WHITING
Director - Sponsorships

Tasks:

- Serve as a voting member of the Board of Directors.
- Serve as Committee Chairpersons until such time as a Committee Chairperson is designated.
- Provide reports at each Board meeting summarizing the activities of each Committee and will also vote on various issues brought before the Section Board. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.)
- Solicit for Section Sponsors yearly.
- Send sponsorship application with new member applications to new sponsors.
- Report to Membership Director all new sponsors and associated members.
- Track all Sponsorship sales including contact information.
- Inform Sponsors of Benefits throughout the year.
- Provide monthly report to Secretary for Board of Directors Meetings.

BRANT BURNETT
Director - Scholarships

Tasks:

- Serve as a voting member of the Board of Directors.
- Serve as Committee Chairpersons until such time as a Committee Chairperson is designated.
- Provide reports at each Board meeting summarizing the activities of each Committee and will also vote on various issues brought before the Section Board. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.)
- Manage ASHE Scholarship Program
- Facilitate and obtain sponsorship and recipients for ASHE San Antonio Scholarships.
- Develop and maintain scholarship criteria and present recipients to Board of Directors for voting.
- Provide monthly report to Secretary for Board of Directors Meetings.

JONATHAN BEAN
Director - Programs

Tasks:

- Serve as a voting member of the Board of Directors.
- Serve as Committee Chairpersons until such time as a Committee Chairperson is designated.
- Provide reports at each Board meeting summarizing the activities of each Committee and will also vote on various issues brought before the Section Board. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.)
- Secure monthly meeting speakers.
- Secure and send monthly speaker bio, headshot, and presentation and send to Marketing/ Communications Director. Point of contact for all event speakers.
- Provide monthly report to Secretary for Board of Directors Meetings.

PABLO BAKAITIS
Director - Events

Tasks:

- Manage Office 365 and member contact list
- Send out email blasts to members about events
- Create event registration links
- Track number of registered people for event
- Coordinate with event venues
- Update ASHE presentation for monthly events.
- Provide reports at each Board meeting summarizing the activities of each Committee and will also vote on various issues brought before the Section Board. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.)
- Provide monthly report to Secretary for Board of Directors Meetings.

ALEX VIGIL
Chair - Service

Tasks:

- Develop service opportunities and present to the Board of Directors
- Plan and organize service events.
- Provide information to Director for monthly report to Secretary for Board of Directors Meetings.

AZAMAT KASYMOV
Director - Membership

Tasks:

- Serve as a voting member of the Board of Directors.
- Serve as Committee Chairpersons until such time as a Committee Chairperson is designated.
- Provide reports at each Board meeting summarizing the activities of each Committee and will also vote on various issues brought before the Section Board. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.)
- Send new member applications as requested.
- Maintain membership roster to include receipt of Section pins.
- Follow-up on outstanding membership applications.
- Provide monthly report to Secretary for Board of Directors Meetings.

JOSH BASQUEZ
Director - Student/Young Members

Tasks:

- Serve as a voting member of the Board of Directors.
- Serve as Committee Chairpersons until such time as a Committee Chairperson is designated.
- Provide reports at each Board meeting summarizing the activities of each Committee and will also vote on various issues brought before the Section Board. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.)
- Solicit student/young members to join Section.
- Plan and host quarterly student/young member events.
- Provide monthly report to Secretary for Board of Directors Meetings.

BILAL GHANDOUR
Director - Marketing/Communications

Tasks:

- Serve as a voting member of the Board of Directors.
- Serve as Committee Chairpersons until such time as a Committee Chairperson is designated.
- Provide reports at each Board meeting summarizing the activities of each Committee and will also vote on various issues brought before the Section Board. A copy of each report shall be submitted to the Section Secretary no later than five (5) business days prior to each scheduled Board of Directors meeting.)
- Take photos at all events for use on website and social media posts.
- Email/post Section events to include LinkedIn and Section website.
- Provide monthly report to Secretary for Board of Directors Meetings.

HUGO GASTELUM
Chair - Social Media/Graphics/Flyers

Tasks:

- Develop flyers for all events.
- Provide information to Director for monthly report to Secretary for Board of Directors Meetings.

RHYS KELLER
Chair - Section Website

Tasks:

- Post all events on website.
- Maintain Section website.
- Provide information to Director for monthly report to Secretary for Board of Directors Meetings.

*Denotes Executive Committee Members